

# Croydon Music and Arts

## Instrumental/ Vocal Tuition - Application for New Tuition

You can apply online at [www.croydonmusicandarts.co.uk](http://www.croydonmusicandarts.co.uk),

or complete this form in **BLOCK CAPITALS** and send to:

Croydon Music and Arts, Oasis Academy Shirley Park, Shirley Road, Croydon, CR9 7AL



### Pupil Details

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Male / Female (please delete as appropriate)

### Parent / Carer Details

Mr / Mrs / Ms / Other \_\_\_\_\_ Initial: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Tel Home: \_\_\_\_\_

Tel Mobile: \_\_\_\_\_ Tel Work: \_\_\_\_\_

Email: \_\_\_\_\_

### Tuition Details

Name of child's school: \_\_\_\_\_

Instrument to be learnt: \_\_\_\_\_

Lesson type:  Group lesson  Paired lesson  Individual 20 minute lesson

If your child has had lessons on this instrument before complete details below

Length of time learning: \_\_\_\_\_ Standard reached (if known) \_\_\_\_\_

### Instrument Hire (not available for piano, keyboard, guitar, ukulele, saxophone, recorder, drums)

I would like to receive information on hiring an instrument

### Help with Fees (tick one of these boxes to apply for help with fees)

My child is eligible for **Free School Meals**

My child is a **Looked After Child**

My child does not receive free school meals but I would find it hard to pay the full fee

### Declaration

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

For Use by CMA Office

Date Received:

Date Tuition Offered:

Date Withdrawn:

# Information for Parents and Carers

## When you apply

Applications are added to our database in the order in which they are received. We will send you an email to say that we have received your form along with any other information you have requested. If you have asked for help with fees we shall ask for evidence of need.

The waiting list is constantly monitored and we are in regular contact with schools and teachers to keep the waiting time as short as possible.

We aim to get as many pupils as possible started by the beginning of the term after we receive the application. Sometimes a teacher has limited space in a school and it can take longer.

## When Lessons Start

When there is a space we shall contact you and send an invoice. Once we have received payment the teacher will contact you to tell you the time and day lessons will begin.

## Instruments

Pupils need an instrument to practise on at home. We have a limited number of hire instruments available for new pupils.

## Pupil Progress

Successful lessons require commitment and regular practice at home. You will receive a written report in July each year whilst your child is having tuition. Please use the practice booklet to keep in touch with the teacher.

## Lesson types

### Group Tuition

- 3 or 4 pupils in 30 minutes, *or*
- 2 in 20 minutes, *or*
- Individual 15 minute lesson if no other group tuition pupils at the school

### Paired Tuition

- 2 pupils in 30 minutes *or*
- Individual 15 minute lesson if no pair available

### Individual 20 Minute Tuition

- Individual 20 minute lesson

Group lessons are recommended for primary beginners for the added enjoyment of learning and making music together. As pupils progress longer individual and Merit Award lessons are available.

### Fees and Notice

Fees are payable in advance, on receipt of an invoice. Notice to withdraw from lessons must be given **in writing** (email or letter) to the Croydon Music and Arts office by:

- 15 February - to stop at end of Spring Term
- 15 June - to stop at end of Summer Term
- 1 November - to stop at end of Autumn Term

## Fees (at September 2015, for a 10 lesson term)

### Group Tuition

- £63.00 - full fee
- £25.20 - for children on Free School Meals
- Free for Looked After Children

### Paired Tuition

- £100.00 - full fee
- £40.00 - for children on Free School Meals
- Free for Looked After Children

### Individual 20 Minute Tuition

- £126.00
- Help with fees available once pupils progress to Merit Award tuition

### Instrument Hire

- £25 - full fee
- £10 - for first term (or part term) and for children on Free School Meals
- Free for Looked After Children

*Looked After Children* includes children and young people looked after by the state, and those who are subject to a care order or temporarily classed as looked after on a planned basis for short breaks or respite care.

**For more information visit our website: [croydonmusicandarts.co.uk](http://croydonmusicandarts.co.uk)**

**Croydon Music and Arts**  
Oasis Academy Shirley Park  
Shirley Road, Croydon CR9 7AL

Tel: 020 8681 0909

Email: [musicandarts.education@croydon.gov.uk](mailto:musicandarts.education@croydon.gov.uk)

The information that you have provided is personal data which will be held on computer and is therefore subject to the Data Protection Act 1998

From time to time we may take photographs of activities to use in Croydon Music and Arts publications. If you do not want your child photographed please do let us know

For Use by CMA Office

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